

**Certification of Intent to Repair/Homeowner Completed Repairs**

Loan Number: \_\_\_\_\_

Property Address: \_\_\_\_\_  
\_\_\_\_\_

I/We hereby certify that the \_\_\_\_\_ loss draft/check  
(Name of Insurance Company issuing check)  
number \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ will be used to  
repair the \_\_\_\_\_ damage to the above  
(Type of Loss)  
referenced property that occurred on \_\_\_\_\_, 20\_\_\_\_\_, and that the repairs will be made in a  
workmanlike manner and that no material or labor liens will occur as a result of the labor performed or materials used.

\_\_\_\_\_ I/We will be completing repairs to the property and will provide paid receipts for material and/or labor used  
in completion of those repairs.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

Return to:     Regular Mail:  
  
Pentagon Federal Credit Union  
Attn: Mortgage Loan Servicing  
PO Box 320610  
Alexandria, VA 22320-4610

Overnight Mail:  
  
Pentagon Federal Credit Union  
Attn: Mortgage Loan Servicing  
2930 Eisenhower Ave  
Alexandria, VA 22314

Fax number: 1-703-633-7097