

Certification of Intent to Repair/Homeowner Completed Repairs

Loan Number: _____

Property Address: _____

I/We hereby certify that the _____ loss draft/check
(Name of Insurance Company issuing check)
number _____ in the amount of \$ _____ will be used to
repair the _____ damage to the above
(Type of Loss)
referenced property that occurred on _____, 20_____, and that the repairs will be made in a
workmanlike manner and that no material or labor liens will occur as a result of the labor performed or materials used.

_____ I/We will be completing repairs to the property and will provide paid receipts for material and/or labor used
in completion of those repairs.

Member's Signature

Date

Member's Signature

Date

Return to: Regular Mail:

Pentagon Federal Credit Union
Attn: Mortgage Loan Servicing
PO Box 320610
Alexandria, VA 22320-4610

Overnight Mail:

Pentagon Federal Credit Union
Attn: Mortgage Loan Servicing
2930 Eisenhower Ave
Alexandria, VA 22314

Fax number: 1-703-633-7097